



BEAVER

The regular meeting of Beaver Borough Council was held on Tuesday January 12, 2010, in the Community Room at 7:30 P.M.

PRESENT: President Joseph Zagorski; Vice-President Michael Lacey; John Wolbert; Shirley Sayers; Kathryn Nestor; Daniel Deceder; Art Robb; David Edelstein; Mayor Thomas Hamilton; Solicitor John Petrush; Police Chief Dan Madgar; and Borough Manager John Barrett

ABSENT: Thomas Patterson

VISITORS: Tommi Wagner, George Kauffman, Thelma Kauffman, Matt Hogan, Charles Casbourne, Matt Davis, Scott Snyder, Tim Mullen, Dave Linkimer, Jeff Lloyd, Chester Smyda, Mel Bundy, Midge Sefton, Patty Innerbrickler, Thomas Innerbrickler, Richard Williams, Bob Smith, John Grosskopf, David Renz, Dave Lytle, Dave Hagen, Bob Rice

The meeting was called to order with the Pledge of Allegiance to the Flag and roll call.

Mr. Zagorski thanked the Public Works employees for keeping the roads drivable during the recent snow storms.

Mrs. Sayers motioned to approve the minutes of the December 8, 2009 Council meeting and January 4, 2010 Reorganization meeting as presented. Mr. Wolbert seconded and the motion carried.

Mr. Zagorski stated that he was moving the voting item on the ordinance to prohibit sled riding in Roosevelt Park and Wayne Square Park to the beginning of the meeting in case there were residents attending for this specific purpose. Manager Barrett stated that modifications have been made to Roosevelt Park. They included removing an old chain link fence and blocking off the top of the hill restricting the starting area for sled riding below the old water reservoir. The Manager spoke with the loss control consultant and insurance carrier and they agreed these modifications reduced the potential for injury risk. The Manager stated that there were no injury claims at Wayne Square Park but recommended that bails of straw with a cushion be put down to define the end point for sled riding. Mrs. Nestor stated that she would like to see written assurance from the insurance carrier and loss control consultant that these changes are acceptable. After some discussion, Mr. Edelstein motioned to table the proposed ordinance. Mr. Lacey seconded and the motion carried.

Persons in Attendance:

Midge Sefton informed Council that she has been programming the music in the clock tower and asked Council if they would like her to continue as she has in the past. Council agreed to have Ms. Sefton continue programming the music in the clock tower. The Council and Manager thanked Ms. Sefton for her time and effort in maintaining this programming.

Tom Innerbrickler presented Council with a proposal to have a temporary hot dog stand in the park across from the Courthouse during the summer. After some discussion, Council asked the Solicitor to review the proposal for his opinion on permitting this type of activity.

Unfinished Business:

1. Zoning Ordinance Revision – Solicitor Petrush stated he was about two thirds complete with this revision and expects to have his review and draft completed by the end of the month. Mr. Deceder stated he would like to see this process move forward by using the draft submitted by the Borough's Planning Commission and that a public hearing should be schedule to receive public input. After some discussion, Mr. Edelstein motioned to have the Solicitor complete his draft and for him to submit the draft to the Borough's and County's Planning Commissions by the end of January. Mr. Lacey seconded and the motion carried 5 to 3 with Mr. Wolbert, Mrs. Sayers and Mr. Deceder voting no.
2. Historic Preservation Study Group Recommendations – Solicitor Petrush stated he was about seventy percent complete with his review and draft. The draft should be made available to the Study Committee by the end of the month.
3. Rules of Order for Council Meetings – Solicitor Petrush stated he was about ninety percent complete with his review of this item. The final draft should be available within two weeks.
4. 2007-2008 Expanded Audit Report – The auditors are hoping to have these reports completed by the end of the month.
5. Job Descriptions and Evaluation Form – The Manager is working on revisions and will present them at the February meeting.
6. Employee Handbook – Mr. Wolbert stated he would recommend this be given to Mr. Deceder's committee then they could propose the handbook after their review.

Voting Items:

1. The proposed ordinance was acted on earlier in the meeting.

New Business:

1. There was no new business.

Policies, Procedures & Zoning Enforcement Committee – Mr. Daniel Deceder, Chairperson

1. Mr. Deceder distributed a letter from himself to the Council members. With this being a newly formed committee he was outlining his thoughts about what his goal was for this committee. Mr. Deceder stated he would be scheduling a committee meeting on January 27 at 7pm.

General Government Committee – Mr. Art Robb, Chairperson

1. Mr. Robb stated he has been the Borough's representative at the Council of Government's meetings and asked Council members if someone would be willing to serve as the alternate representative for Beaver at the Council of Government meetings. Mr. Deceder stated that he was willing to be the alternate.

Water and Sewer Committee – Mr. Thomas Patterson, Chairperson

1. Manager Barrett presented the December expense and revenue report of the water and sewer fund for Council's review.

Finance Committee – Mr. David R. Edelstein, Chairperson

1. Mr. Edelstein presented the November net asset reports of the employee pension funds for Council's review.

2. Mr. Edelstein presented the December expense and revenue report of the general fund for Council's review. Manager Barrett stated that the report did not

contain the final close out numbers but both the general fund and water and sewer fund would come in with a surplus this year. Mrs. Nestor asked that future budget preparations include a line item for civic events and that a policy be developed for which organizations qualify for these funds and also that there be a limit of one request and a cap for any request.

3. Mr. Edelstein presented 11 draft financial policies/procedures for Council's review. Mr. Edelstein stated the Manager was forwarding these to Cottrill & Arbutina for their review as well. He noted there were 1 or 2 others to be completed and his committee would be reviewing all of them and presenting them for consideration.

Highway & Equipment Purchases Committee – Mrs. Kathryn Nestor, Chairperson

1. Mrs. Nestor stated her committee would be meeting in January.

Emergency & Recreation Services Committee – Mrs. Shirley Sayers, Chairperson

1. Mrs. Sayers had nothing to report under emergency services. Mrs. Sayers noted she would be having regular meetings on the 1st Wednesday of each month at 7pm.
2. Mrs. Sayers stated the next Feasibility Study Committee meeting is scheduled for tomorrow night. She was adding Mr. Kauffman, Ms. Wagner and Mr. Cashdollar to the committee.
3. Mayor Hamilton stated that the Veteran's Day Parade Committee was considering having the annual Veteran's Day Parade in Beaver next year. This would be an honor to host this parade. He will be attending their meeting to discuss this further. Mayor Hamilton asked for an executive session to discuss real estate matters regarding the possible uses of the 911 Center.
4. Chief Madgar noted the next Police Academy class will be starting on January 25th. He also stated he had looked into getting the speed detection signs for Market Street at Fifth Street to warn drivers of their speed. They were approximately \$3,800 each. He was trying to find funding through grants and private donations to cover this cost.
5. Fire Chief Grosskopf thanked Officer Blinn for his quick assistance on a recent kitchen fire before the Department could arrive. He also noted the Department would be starting their Blazing Trails for Literacy program at the end of the month for the second graders in the school district. It would be tied into their fire prevention program.

6. Dave Linkimer, Emergency Management Coordinator, stated the First Energy power plant drill was scheduled for April 20th. He would be holding a training session for the drill on March 11th at 7pm. He asked if any of the Council members had completed any of the NIMS training that they please bring him a copy of their certificate.

Education & Special Services Committee – Mr. John Wolbert, Chairperson

1. Mr. Wolbert noted his committee would be meeting on the 4th Tuesday of each month at 7pm.
2. Mr. Wolbert presented three training sessions for interested Council members. He asked them to let him know as soon as possible if any members would like to sign up for any of the training.

Wage & Personnel Committee – Mr. Michael Lacey

1. Mr. Lacey noted that the Municipal Employees grievance was still being reviewed and discussed by Attorney McCreary and the union.
2. Mr. Lacey stated he would be having a committee meeting soon to begin preparation for the upcoming contract negotiations with both unions.

Manager's Report:

1. Manager Barrett presented his December activity report for Council's review.

Treasurer's Report:

1. Manager Barrett presented the treasurer's report for Council's review.

Solicitor's Report:

1. Solicitor Petrush had nothing further to report.

Mr. Zagorski presented a letter from the Flag Plaza Committee who is trying to construct a Veteran's flag plaza at the High School. They are asking if Council would consider giving them a \$500 donation towards this project. After some discussion, Mr.

Wolbert motioned to approve the donation of \$500. Mr. Deceder seconded and the motion carried. The Manager will charge the Recreation Department with this expense.

Council went into executive session at 8:21 P.M.

Council reconvened at 9:20 P.M.

Mr. Edelstein motioned to approve all bills. Mr. Lacey seconded and the motion carried.

Meeting adjourned at 9:21 P.M.

Submitted by,

John M. Barrett
Borough Manager