

The regular meeting of Beaver Borough Council was held on Tuesday February 10, 2009, in the Community Room at 7:30 P.M.

PRESENT: President Joseph Budicak; Joe Zagorski; John Wolbert; Tom Patterson; Kay Nestor; Shirley Sayers; Mayor Thomas T. Hamilton; Police Chief Dan Madgar; Borough Manager John Barrett and Administrative Assistant Vicki Vandebord

ABSENT: Art Robb, Dave Shallcross, Dave Edelstein, Solicitor John Petrush

VISITORS: Midge Sefton, Bob Rice, Dave Linkimer, John Grosskopf, Ray Grosskopf, Linda Houser, Elizabeth LeDonne, Regina Palmiere, Joanne Bradshaw, Bridgitte Roberts, Dave Hagen

The meeting was called to order with the Pledge of Allegiance to the Flag and roll call.

Mr. Wolbert motioned to approve the minutes of January 13, 2009 as submitted. Mr. Patterson seconded and the motion carried.

Persons in Attendance:

Elizabeth LeDonne distributed a statement she read concerning a parking ticket she received while working at Starbucks. She questioned the parking requirement and was concerned with the enforcement of the ordinance. She didn't feel it was appropriate to get a ticket. Ms. LeDonne was also upset because she felt she was treated rudely by the meter person.

Joanne Bradshaw and Linda Houser both stated they received tickets for street maintenance and felt that tickets should not be written if maintenance is not being done. There was some discussion about stopping ticketing through the winter. The Police Chief will review the matter to see if some solution can be found.

Mr. Wolbert requested an executive session to discuss the employee matter raised by Ms. LeDonne.

Bridgitte Roberts stated that she lives on Market Street just above Fifth Street and her only access to her house is off of Harlem Alley. She was informed by the Manager that this was a private alley and the Borough would not provide any plowing or maintenance of the alley. She feels the Borough should provide safe access from her home. After some discussion, Mrs. Nestor stated that the Highway Committee would review the matter.

Unfinished Business:

1. Ft. McIntosh Club – Mr. Budicak read an email from Mr. Shallcross who was unable to attend tonight’s meeting. Mr. Shallcross noted the state of the economy and cost to rehabilitate the building and recommended that this item be removed from the unfinished business at this time. He felt this was a worthwhile project to consider but the timing was bad. After some discussion, Council agreed to drop this item from unfinished business and discussion.
2. DCED Audit Report – Manager Barrett noted that Industrial Appraisal completed their asset report and the expanded audit should be completed in 3 to 4 weeks.
3. Use of Equipment and Facilities – This item has been referred to the General Government Committee for further review.
4. Employee Handbook – It was noted that a special meeting was going to be set up to specifically review the draft handbook as soon as the Solicitor has completed his review of the matter.
5. Job Descriptions and Evaluation Forms – Mr. Wolbert noted that the job descriptions and employee evaluation process were being reviewed.
6. Police Department Accreditation – Mr. Patterson noted that he was prepared to discuss this under his Committee report.
7. Zoning Ordinance Revision – The Manager noted that the consultant received the final information he was waiting for and should complete the revision sometime in the near future.
8. Greenhouse Gas Inventory – Manager Barrett reported that he attended the meeting held by Stanley Kabala of Duquesne University. The project hinges on his securing a grant to complete the inventory. Doctor Kabala is seeking increased participation for the study. Those who attended the meeting were soliciting other participants. It is hoped that the study will be free to all those participating but there may be a charge for a license needed to secure the software necessary to conduct the study. The Manager will keep Council abreast of the status of the study.
9. Open Records Policy – Council reviewed a draft policy prepared by the Solicitor. After some discussion, Council agreed to have the Solicitor prepare a final copy for consideration at the March meeting.

Voting/New Business Items:

1. Rules of Order for Council Meetings – Council discussed the draft prepared by the Solicitor. Mr. Budicak had some questions regarding Rule 1. Mrs. Nestor noted that she had several concerns as well. Discussion was tabled until the March meeting. Anyone having any comments on the Rules of Order was asked to send them to the Solicitor so that he could review them and be prepared to discuss them at the March meeting.
2. Manager Barrett presented a grant application for a capital assessment plan to be submitted to the Community Development Block Grant Program for Council's consideration. After some discussion, Mr. Zagorski motioned to approve the submittal of the grant application. Mrs. Nestor seconded and the motion carried.
3. Manager Barrett presented quotes for a new backhoe and dump truck. He stated the backhoe was over 30 years old and the hydraulics are failing. There was discussion on lease rental options. It was noted that the Borough has a second backhoe and Council was not interested in purchasing a new one. Mr. Zagorski motioned to have the Manager gather information on leasing and renting options. Mrs. Nestor seconded and the motion carried. Council asked if a new dump truck would be purchased to replace an existing dump truck or to add to the fleet. Manager Barrett stated that while the one dump truck is in need of replacement he feels that there is more value in keeping it and the new one would be an addition. The old truck is having increased maintenance costs due to the heavy work such as salting, plowing hauling gravel and yard waste. The Manager felt the old truck could be used for lighter work thus reducing some of the maintenance costs and provide an additional vehicle for job assignments. Mr. Patterson stated that he would prefer to sell off the old truck and not add another one. He is also interested in the cost of repairs. Mrs. Sayers stated that she was not interested in adding to the fleet as well. The Manager will continue to review the matter.
4. Third Street Renaissance Project – Mr. Budicak distributed a letter from Dale Cottrill explaining that the underground parking area of his proposed project has to be eliminated due to costs obtained from bids solicited. After some discussion, Mrs. Nestor motioned to approve the change eliminating the underground parking area. Mrs. Sayers seconded and the motion carried.

New Business:

1. Mr. Wolbert noted the email sent by Mr. Rice regarding projects submitted for federal grant money under the proposed economic stimulus plan of the Federal

Government. The Market Street project was submitted but other projects should be considered as well. Mr. Rice noted that projects could be submitted up to this Friday. After some discussion, Mr. Wolbert motioned to authorize the Manager to add other capital projects, including but not limited to the rehabilitation of the municipal pool and the creation of a riverfront park, to the SW PA Commission project list of no match federal grants. Mrs. Sayers seconded and the motion carried.

2. Mrs. Sayers asked about committee assignments. Mr. Budicak distributed the new committee assignments due to the resignation of Mr. Christiana and the addition of Mr. Zagorski.
3. Mr. Budicak presented a plaque to Ray Grosskopf honoring him for his many years of service as the Emergency Management Coordinator. Mr. Grosskopf thanked Council.
4. Mr. Budicak asked for an executive session to discuss the Municipal Employees contract negotiations.

Parks and Recreation Committee – Mr. David Shallcross, Chairperson

1. There was nothing to report.

Wage & Personnel Committee – Mr. John Wolbert, Chairperson

1. Mr. Wolbert presented the Committee minutes of January 28, 2009 for Council's review. He noted that the next meeting was scheduled for February 24th.

Special Services Committee – Mrs. Shirley Sayers, Chairperson

1. Mrs. Sayers presented the minutes of the January 28, 2009 meeting of the Business District Authority for Council's review.
2. Mrs. Sayers presented the minutes of the November 24, 2008 meeting of the Shade Tree Commission for Council's review.

Highway Committee – Mrs. Kathryn Nestor, Chairperson

1. Mrs. Nestor presented the Public Works Department January report for Council's review.

2. Manager Barrett updated Council on the status of the 6th and 7th Streets Project and the Market Street project.
3. Manager Barrett reviewed the process for snow removal of resident's sidewalks if they are not cleared by the resident.

Water and Sewer Committee – Mr. Joseph Zagorski, Chairperson

1. Mr. Zagorski presented the January Treasurer's report of the water and sewer fund for Council's review.
2. Mr. Zagorski presented the Water and Sewer Department January report for Council's review.
3. Mr. Zagorski noted that he was having a Committee meeting on March 16th at 7:00 PM.
4. Mr. Zagorski presented a grant application for a new skid steer loader which was submitted to DCED by the Manager for Council's information.

General Government Committee – Mr. Art Robb, Chairperson

1. Mr. Budicak presented meeting notes from the November 10, 2008 meeting of the Beaver Historic Preservation Study Group for Council's information.

Emergency Services Committee – Mr. Thomas Patterson, Chairperson

1. Mr. Patterson noted that he had a committee meeting on February 2nd and discussed the Police Department Accreditation. After some discussion, Mr. Patterson motioned to approve the Department to proceed with the process of obtaining accreditation. Mr. Zagorski seconded and the motion carried.
2. Mr. Patterson noted that the current Department employee evaluation process has been modified and presented the revised process. After some discussion, Mr. Patterson motioned to approve the revised process. Mr. Wolbert seconded and the motion carried.
3. Mr. Patterson noted that there was an upcoming training program that would assist the Department in obtaining the accreditation. After some discussion, Mr. Patterson motioned to authorize two officers to attend the training program at an estimated cost of \$300. Mrs. Sayers seconded and the motion carried.
4. Mr. Patterson noted that the policing contract with Vanport was expiring at the end of this year. Chief Madgar asked if he, the Mayor and Council

representatives could begin discussions with Vanport to develop a renewal contract. The Emergency Services Committee will begin review of the matter.

5. Mayor Hamilton had nothing to report.
6. Chief Madgar noted that the Department was initiating fundraisers to solicit funds for the K-9 Unit. He also noted the next Police Academy class was starting on the 16th.
7. Dave Linkimer noted that the Fire Department was holding their 5K race on May 30th. They are seeking sponsors for the event.

Finance Committee – Mr. David R. Edelstein, Chairperson

1. Mr. Budicak presented the January Treasurer’s report of the general fund for Council’s review.

Marketing Committee – TBD, Chairperson

1. Mrs. Sayers noted that an inventory of marketing materials was completed. A group was also going back to a job fair being held by Westinghouse. Mr. Rice reviewed some data of the activity on the Borough’s web site.

Solicitor’s Report:

1. There was no report.

Manager’s Report:

1. Manager Barrett had nothing to report.

Council went into executive session at 9:12 P.M.

Council reconvened at 10:05 P.M.

Mrs. Sayers motioned to pay all approved bills. Mr. Zagorski seconded and the motion carried.

Meeting adjourned at 10:06 P.M.

Submitted by,

John M. Barrett
Borough Manager