



BEAVER

A regular meeting of the Beaver Borough Council was held on Tuesday, February 8, 2011, in the Community Room at 7:30 p.m.

PRESENT: President Joseph Zagorski; Vice-President Shirley Sayers; Walter McDermott; John Wolbert; Lauson Cashdollar; Daniel Deceder; Kathryn Nestor; Mike Deelo; Mayor Thomas Hamilton; Solicitor John Petrush; Police Chief Dan Madgar.

ABSENT: Alex Andres

VISITORS: Jeff Lloyd; Keith Sevy; Midge Sefton; George Kauffman; Chuck Copeland; Betty Burk; Don Greiner; Bob Schmidt; Brigitte Roberts; Grady Roberts; Paul Waite; Luke Berardelli; Fire Chief John Grosskopf; Asst. Fire Chief Dave Linkimer; John Clay; Robert Rice; Tommie Wagner

The meeting was called to order at 7:30 P.M. with the Pledge of Allegiance to the Flag and roll call.

Mr. Wolbert moved to approve the minutes of the regular council meeting of January 11, 2011. Mrs. Sayers seconded the motion and it passed by a voice vote.

Mrs. Sayers moved to approve the minutes of the special council meeting of January 31, 2011. Mr. Wolbert seconded the motion and it passed by a voice vote.

Persons in Attendance:

1. Don Greiner, Commander Monaca Legion Post 580 and Bob Smith, past Commander Monaca Legion Post 580 on behalf of the Officers of Monaca Legion presented a Law Enforcement Certificate to Chief Dan Madgar acknowledging his assistance with the Veterans' Day parade.
2. Mrs. Brigitte Roberts of 566 Market Street discussed ownership, care and maintenance of Harlem Lane and its current condition. President Zagorski advised that the Borough Safety Engineer recommends that Harlem Lane be made a one-way street going toward College Avenue. Harlem Lane potholes will be patched this winter. If it is determined that it is a borough owned alley, it will be maintained the same as other public alleys.
3. Mr. Keith Sevy addressed the snow and ice build up in the business district and what could be done by the borough to assist the merchants.

Mr. Sevy also expressed his thanks as a member of the Chamber of Commerce of Beaver for the long time and continued support of Beaver Borough Council present and past.

Mr. Sevy also made a recommendation to Council to consider Chuck Copeland for the position of borough manager.

4. Mr. George Kauffman also addressed snow removal in the business district and that the borough has adequate equipment available to remove the snow.

Unfinished Business

1. Historical Preservation Ordinance – Mrs. Nestor advises that the ordinance is available for review in the Borough Office as well as the Beaver County Law Library. A summary was published in the newspaper. A public meeting is not required but will be scheduled in order to get the information about the ordinance and its importance to the public as well as to get the public input.
2. Zoning Ordinance – The Planning Committee had a meeting with Mr. Pierce on February 3, 2011 and made significant headway with regard to the agenda of refining the ordinance. There remains one remaining section that needs to be reviewed. Mr. Pierce will be putting together everything to date, and a meeting will be scheduled in the next couple weeks to complete the one remaining item.
3. Comprehensive Plan – Mr. Deceder advises that the Borough's Comprehensive Plan needs to be updated. Without an update, the Borough will become ineligible for certain grant monies. The prior plan was completed through the use of state grant monies, which are not thought to be available for single communities. Mr. Deceder will open discussions with the adjoining communities of Vanport Township, Brighton Township and Bridgewater Borough to see if there is an interest to work toward a multi-municipal comprehensive plan which may make grant monies available.

Voting Items

- a) Mrs. Sayers moved to appoint Kay Nestor as the primary voting delegate with Dan Deceder as the first alternate and Matt Hogan the second alternate for the Beaver County Tax Collection Committee and that Council approve resolution 02-2011. Mr. Cashdollar seconded the motion and the motion passed by voice vote.
- b) Mr. Wolbert moved that Council accept the reappointment of Bill Cooper to the Business District Authority for another term. Mrs. Nestor seconded the motion and the motion passed by voice vote.

Mr. Wolbert moved that Council accept the reappointments of David Haney, Michael Helms and Logan Little to the Zoning Hearing Board for another term. Mr. Cashdollar seconded the motion and the motion passed by voice vote.

Mr. Wolbert moved that Council accept the reappointments of Dan Deceder, Scott Thompson-Graves, David O'Leary, Mark Peluso, Bob Rice and Matt Yanssens to the Planning and Zoning Commissions for another term. Mrs. Sayers seconded the motion and the motion passed by voice vote.

Mr. Wolbert moved that Council accept the reappointment of Tim Stancec to the Shade Tree Commission for another term. Mr. Cashdollar seconded the motion and the motion passed by voice vote.

Mr. Wolbert moved that Council accept the one-year agreement with Val Brkich dated January 7, 2011 for his services in preparing the Beaver Borough Newsletter. Mr. Cashdollar seconded the motion and the motion passed by voice vote with Mrs. Sayers voting nay.

Mr. Wolbert reports that the Civil Service Commission has no reappointments, but there is an opening along with openings on the Shade Tree Commission. Those openings have been advertised and they hope to make recommendations in March.

- c) Mr. Cashdollar moved that Council approve the change of Beaver Borough's Non Uniform Personnel Pension Plan to change all future non union, full time hires to a defined contribution plan within our current plan, the balance of which is to remain as is. Further that the president sign and send the attached letter to Mockenhaupt Benefits Group directing that group to promptly amend our Municipal Employees Pension Plan in accordance with Mockehaupt's correspondence to J. Lauson Cashdollar dated January 24, 2011 and the Proposed Summary of Plan Provisions included therewith. Mr. Wolbert seconded the motion and the motion passed by voice vote.

Mr. Cashdollar moved for Council to approve and then direct the president to execute two duplicate counter parts of the accompanying contract for Borough engineering services between Jeff Frye, P.E. of Frye Engineering and the Borough including its attached fee schedule. Further that the office staff send the same with an appropriate transmittal letter to Jeff Frye with a request that he execute both copies and promptly return one such executed copy to the Borough for its records. Mr. Wolbert seconded the motion and the motion passed by voice vote.

New Business

1. President Zagorski requested Mr. Deceder to make the necessary contact to initiate the services for skunk control within our \$2,000 budget including a written proposal.

Committee Reports

Emergency and Wage & Personnel Committee – Mrs. Shirley Sayers, Chairperson

1. Minutes of the Emergency Services Committee on January 24, 2011 are provided for Council's information.
2. Main topic of discussion was the School Resource Officer.
3. Committee will meet again on February 24, 2011.
4. Letter of appreciation to Mr. Zagorski and Mr. Feroce from Vanport for assistance with the holiday signs in Vanport.

Mayor Hamilton

Several burglaries occurred in Vanport and the suspect is in custody. This is just a reminder that all homes entered were unlocked.

Beaver Police Department - Chief Madgar

1. The next academy class starts on Monday with over 20 applicants.
2. The radios obtained with the \$10,000 radio grant are in service and working a lot better than the previous ones. There is improved service area with the portable radios where the older ones did not work.
3. In working together with Sgt. McCoy through the 800 page manual, we are about a quarter of the way through, and are hoping by the end of the year to have accreditation and to be ready for our audit with the state.

Beaver Volunteer Fire Department - Fire Chief John Grosskopf

1. Fire department responded to 8 calls in January.
2. The Fire Prevention Program in January included 135 children.
3. The Beaver Volunteer Fire Department will host the Fire Prevention Parade on October 15, 2011 in conjunction with the 175th anniversary celebration and there will also be an Open House at the Station on September 10, and 11th, 2011.
4. In preparation for the anniversary celebration, we are sprucing up the station and equipment including a 1795 hand pumper purchased by the Borough in 1836. Mr. Chuck Copeland is assisting in refurbishing the hand pumper with new wheels.
5. Asst. Chief Dave Linkimer reports the Fire Department will receive a Volunteer Fire Fight Assistance Program grant from the state in the amount of approximately \$10,200 to be used to purchase various pieces of equipment including multi-gas detection meters.

Education & Special Services Committee - Mr. John Wolbert, Chairperson

1. The minutes to the January 25, 2011 meeting are provided to Council.
2. The next regular meeting of the Committee is February 22, 2011 at 6 p.m.

3. There is one vacancy on the Civil Service Commission and three vacancies on the Shade Tree commission, one regular member and two alternates. The Committee would appreciate receiving letters of interest by February 10th. Candidates will then be invited to attend the meeting of the Education and Special Services Committee on the 22nd. The Committee will then make recommendations for appointments at the March 8, 2011 meeting.

Finance Committee – Mr. J. Lauson Cashdollar, Chairperson

1. Members of Council, not sufficient to establish a quorum, and an employee of the borough, met with our Auditors to ask about a number of matters concerning changes we might want to make and put together some policies with respect to our accounting and auditing processes. The Auditors will begin in March to provide in-house training to our office staff with respect to rationalizing of accounts between the water and sewer fund activities and the Borough's general fund activities.
2. We are closer to resolving the phone and internet service options and are approaching a solution that will probably save us somewhere around \$3,000 a year. We hope to have a definitive answer very soon.
3. We have also looked at our electrical service provider and due to a prior three year contract, we are unable to make any changes at this time.

Policies, Procedures & Zoning Enforcement Committee– Mr. Daniel Deceder, Chairperson

1. Copy of the minutes of the January 27th, 2011 Policies, Procedures & Zoning Enforcement Committee provided to Council.
2. There was discussion about merging Zoning and Property Maintenance Officer into one position in an effort to realize a savings.
3. Also provided a Resolution for Council's consideration. Mr. Deelo indicates that the Resolution would be appropriate if Council decides not to go ahead with any type of municipal authority.

Highway & Equipment Purchases Committee – Mr. Walter McDermott, Chairperson

1. Beaver County Emergency Management Services has contacted the Borough regarding the duplication of named streets, roads or alleys. As a beginning point, there are nine alleys that have duplicate names.
2. Mrs. Nestor will put together a committee to suggest new names for the current duplicate named alleys.
3. Solicitor Petrush will prepare a draft ordinance with appropriate blanks for insertion of new names to be recommended by Council.

4. President Zagorski brought to Council's attention an issue that came about just today. There are serious deficiencies in the storm sewers on Seventh Street, as well as water and sewer line issues. The biggest problem being that there are no drawings anywhere for storm sewers in Beaver Borough. An estimation of materials costs, only for this repair per Jeff Frye, is \$17,000.
5. In addition there need to be waterline improvements on Third and East End Avenue and Park Streets. These lines are too small for fire lines. These items are critical, and it may be that we have to channel funds from other activities in order get these repairs made.

General Government Committee – Mrs. Kathryn Nestor, Chairperson

1. Minutes from the February 2, 2011 General Government and Property Committee Meeting were provided.
2. The January Zoning Report is included in your packet for your review.
3. The Minutes from the December 21, 2010 Beaver County Planning Commission Meeting for your review are included in your packet.
4. The December 2, 2011 Beaver County Regional Council of Government minutes are included in your packet. The voting delegates approved and voted for a \$750 one year membership to explore health care coverage and possibly locking in coverage rates.
5. Earned Income Tax Committee monthly meeting at New Brighton School District. Group has difficulty getting attendance. The Chairman, Larry Morley, will be contacting the various committee members to try to improve attendance. The group has a tentative agreement with Centax to collect the earned income tax.
6. An RSVP sheet is available upstairs to respond to the invitation to Shippingport's Centennial Celebration. Mrs. Nestor will send a congratulatory message to Shippingport.
7. Mrs. Nestor also provided a copy of the PACOG Newsletter that discusses a collaborative effort between Wisconsin and Minnesota. Also provided was an article from "The Post-Gazette" concerning Cleveburgh.
8. The risk consultant's memo of August 9, 2010 is also provided for Council's information. The issues discussed may affect each of your committee's area of concern.
9. Mr. Deceder moved to go forth with the acquisition and installation of the module to the BisHub Copy machine to utilize it to its best capacity at a price of \$1,008. Mr. Cashdollar seconded the motion and the motion passed by voice vote.

Water and Sewage Committee -- Mr. Michael Deelo, Chairperson

1. No committee meeting in February. The next committee meeting will be on March 2, 2011 at 1:30 p.m.
2. DEP will have annual inspection of the wastewater treatment plant on Thursday, February 10, 2011 at 10:00 a.m. Every inspection results in some comments.
3. Installed a meter to monitor water usage at our wastewater treatment plant in order to improve our accountability of water that is pumped versus water that is returned.
4. Also installing a line and pump for wastewater at our borough garage in the next couple months.
5. We are in the process of evaluating new billing software for our water and sewage bills. The idea is that the new software goes with the new water meters. That software and new meters should enable seamless reporting and improve billing accuracy.
6. Pursuant to the Resolution of September 9, 2010, Council President, Vice-President, Borough Manager, Chairman of the Water and Sewer Committee and the General Government Committee meet every Monday with the foremen of the street department and the supervisor of water and sewer. We believe there is no reason to hire a non-working supervisor to oversee the operation.

Recreation Services Committee – Mr. Alex Andres, Chairperson

1. Letter from Lincoln Kretchmar thanking the Borough for support during Beaver's Light up Night.
2. A copy of the Recreation Committee Meeting minutes for February 3, 2011.
3. Also information on the Borough Recreation Advisory Committee for Council's review.
4. Also information on the Borough Clean Fun Program is provided for Council's review.
5. Mrs. Sayers moved to approve the reactivation of the Community Gardens at \$20 per lot with preference being given to returning gardens in good standing. Mr. Cashdollar seconded that motion and the motion passed by a voice vote.
6. Mrs. Sayers moved to have the borough workers remove gravel by the gate, and clear cut area behind fence and to left of gate to promote a new pioneering gardening section and pumpkin patch. Since the area is primitive and unprotected no fee would be charged to the gardeners for the first year. Mr. Cashdollar seconded the motion. Mr. Deceder moved to table this motion until further information is available. Mrs. Sayers seconded the

motion. The motion to table this motion passed after the following roll call vote:

Mr. McDermott – Yes; Mr. Wolbert-abstain; Mrs. Sayers – Yes; Mr. Cashdollar – No; Mr. Deceder – Yes; Mrs. Nestor – No; Mr. Deelo – Yes; Mr. Zagorski – No.

At 9:23 p.m. President Zagorski moved Council into Executive Session for the purpose of discussing difficulties on personnel within the employment of this Borough and Solicitor Petrush updating Council on the federal civil rights lawsuit filed last month.

Council resumed its regular meeting at 10: 13 p.m.

Mr. Cashdollar moved that we establish the current rate of pay for our zoning officer at a flat fee of \$1,200 per month. Mr. Deelo seconded the motion and the motion passed after the following roll call vote:

Mr. McDermott – Yes; Mr. Wolbert- No; Mrs. Sayers – Yes; Mr. Cashdollar – Yes; Mr. Deceder – No; Mrs. Nestor – Yes; Mr. Deelo – Yes; Mr. Zagorski – Yes.

Mr. Wolbert motioned to pay all bills as presented at this meeting. Motion seconded by Mrs. Nestor and the motion passed by a voice vote.

Mr. Wolbert motioned to adjourn. Motion seconded by Mrs. Sayers and the motion passed by a voice vote.

Meeting adjourned at 10:18 P.M.

Respectfully submitted by Donna Taylor, Borough Secretary and John W. Wolbert, Assistant Borough Secretary