

Borough of Beaver Pennsylvania

Dear Resident or Guest:

WELCOME to this public meeting of the Beaver Borough Council. We hope this information will acquaint you with the proceedings of the meeting and of the public hearings that often appear on our agenda. We ask your cooperation in helping to maintain an orderly and efficient meeting.

PLEASE SIGN IN to assist us in keeping an accurate record of the meeting.

MEETING SCHEDULE Regular Council meetings take place at 7:30 P.M. the second Tuesday of each month in the Community Room of the Municipal Building. All official business regarding the operation of the Municipality takes place at these meetings. From time to time it may be necessary for Council to hold an executive session as permitted by the Sunshine Law. Council may conduct special meetings at any time, so long as there is proper legal notice.

YOUR ELECTED OFFICIALS The nine-member Council in Beaver's governing body. Each of Beaver's three wards elects three members to Council. Councilors serve four-year terms. Council elects a president and a vice president to facilitate the meetings. The current members of Council are listed below.

<u>2008 Councilors</u>	<u>Ward</u>
Michael Lacey	1
Joseph Zagorski	1
John Wolbert	1
Kathryn Nestor	2
Arthur Robb	2
David Edelstein	2
Thomas Patterson	3
Shirley Sayers	3
Daniel Deceder	3

Council sits at the front of the room. Also seated are the Mayor, Thomas Hamilton; Solicitor, John Petrush; and Municipal Manager, John Barrett.

THE AGENDA will usually consist of the following:

- Call to order
- Pledge of Allegiance
- Roll Call
- Approval of previous minutes
- Citizens' comments
- Items of unfinished business
- Items of new business
- Committee reports
- Solicitor's report
- Manager's report
- Motion to pay bills
- Adjournment

ACTIONS MAY BE TAKEN

- **A motion** is a verbal action
- **A resolution** is a written action of a non-legislative nature.
- **An ordinance** is a written law of legislative nature.

CITIZEN COMMENTS Members of the public may address Council on matters of concern, official action, or deliberation which are or may be before Council and are asked to keep remarks to no more than five minutes. When you are recognized, please stand, speak clearly, and state your name and address before making your comment. To ensure accurate minutes, all public meeting are audio recorded.

PUBLIC HEARINGS are conducted for a variety of reasons, including any amendment to a zoning or subdivision ordinance, proposed changes to the building code, adoption or amendments to the budget, to name a few.

EXECUTIVE SESSIONS occur when a portion of the meeting excludes the public as permitted by the Sunshine Law, provided specific cause is given. The reasons for an executive session are identified in section 708 of the law.

STANDARDS FOR CONDUCT AT COUNCIL MEETINGS

Beaver Council will conduct all public meetings in a civil, orderly, and efficient manner. The Citizen Comment section of the meetings are valuable tools that help Council make informed decisions.

Citizens who attend council meetings have a right to expect civil behavior. Please help Council maintain a forum for good communication by following these ground rules when you comment publicly during Council meetings:

- **Individual speakers are allotted five minutes.** When you speak, please stand, state your name and address for the record. Speak clearly so that both Council and the public can hear your remarks and the Municipality can maintain an accurate record of the meeting.
- **Demonstrate civility and respect.** Personal insults, interruptions and other rude behavior are unacceptable.
- **Audience members should not clap, boo, shout, or otherwise indicate approval or disapproval.** Council wants to give every speaker a fair chance to express an opinion freely.
- **The Council President may ask a group of residents speaking on a single issue to appoint a spokesperson** in order to expedite matters and avoid repetitious presentations.
- **Thank you for your cooperation.**

Please remember that you do not need to wait for a meeting to ask a question or express a concern about your local government. You are welcome and feel free to call or email a councilor or a municipal staff member at any time.

COUNCIL MEMBER'S INFORMATION:

<u>Name/Address</u>	<u>Term Expires</u>	<u>Phone Number</u>	<u>Email Address</u>
Michael Lacey 446 East End Ave	December 2013		
Dan Deceder 429 Navigation St	December 2013		
Dave Edelstein 780 Second St	December 2011		780edel@verizon.net
Art Robb 912 River Road	December 2011		arthur.rob@verizon.net
Kathryn (Kay) Nestor 220 Commerce St	December 2013	724-774-0112	klnestor@comcast.net
Shirley Sayers 1290 Corporation St	December 2013	724-728-4671	shirleys2@verizon.net
Tom Patterson 1610 Corporation St	December 2011		
John Wolbert 300 River Road	December 2011	724-774-0304	jwward1@gmail.com
Joe Zagorski 340 Lincoln Ave	December 2013	724-775-6693	joezagorski@verizon.net

YOUR STATE REPRESENTATIVE:

Jim Christiana

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